

# ISO/IEC JTC 1/SC 32 N 2065

Date: 2011-01-09

REPLACES: --

<p style="text-align: center;"><b>ISO/IEC JTC 1/SC 32</b></p> <p style="text-align: center;"><b>Data Management and Interchange</b></p> <p style="text-align: center;"><b>Secretariat: United States of America (ANSI)</b> <b>Administered by Farance Inc. on behalf of ANSI</b></p>
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<b>DOCUMENT TYPE</b>	Meeting Announcement
<b>TITLE</b>	Notice of meeting for the ISO/IEC JTC 1/SC 32 Plenary Meeting, Monday 2011-05-16 and Friday 2011-05-20, Kona, Hawaii, USA
<b>SOURCE</b>	SC32 Secretariat
<b>PROJECT NUMBER</b>	1.32.
<b>STATUS</b>	preliminary calling notice for the 2011 SC32 plenary meeting and working group meetings - Kona, Hawaii, USA. Further details on meeting logistics will follow
<b>REFERENCES</b>	
<b>ACTION ID.</b>	FYI
<b>REQUESTED ACTION</b>	
<b>DUE DATE</b>	
<b>Number of Pages</b>	4
<b>LANGUAGE USED</b>	English
<b>DISTRIBUTION</b>	P & L Members SC Chair WG Conveners and Secretaries

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available from the JTC 1/SC 32 WebSite <http://www.jtc1sc32.org/>  
\*Farance Inc. administers the ISO/IEC JTC 1/SC 32 Secretariat on behalf of ANSI

## NOTICE OF MEETING

### ISO/IEC JTC1 SC32—Data Management and Interchange Kona, Hawaii, USA 16-20 May 2011

**CHAIR:** **Bruce Bargmeyer** – Chairman, ISO/IEC JTC 1/SC 32  
University of California, Lawrence Berkeley Laboratory  
Mail Stop 50B-3238; 1 Cyclotron Road, Berkeley, CA 94720 – USA  
Voice: +1 510 495 2905; E-mail: [bebargmeyer@lbl.gov](mailto:bebargmeyer@lbl.gov)

**SECRETARY:** **Dr. Timothy Schoechle** – Secretary, ISO/IEC JTC 1/SC 32  
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\* administers the SC 32 Secretariat on behalf of ANSI

**SCHEDULE:** 16–20 May 2011 – Monday–Friday, 9:00 AM–5:00 PM

**VENUE:** **Royal Kona Resort**  
75-5852 Alii Drive # 100  
Kailua-Kona, HI 96740 USA

voice: +1 808-329-3111 Fax: +1 808-329-7230  
Reservations: 800-222-5642 (toll free, US & Canada)  
[hhr@hawaiihotels.com](mailto:hhr@hawaiihotels.com)  
(wireless Internet access available in meeting rooms)

**HOST:** **INCITS/Information Technology Industry Council (on behalf of ANSI)**  
1101 K Street NW Suite 610  
Washington, DC 20005 USA

contact: Ms. Denise WARZEL, National Cancer Institute  
voice: 303-722-9446, fax 303-777-8004  
email: [warzeld@mail.nih.gov](mailto:warzeld@mail.nih.gov)  
website: <http://www.incits.org/>

**PURPOSE:** To progress the work program of SC32 and its working groups

**HOTEL:** (same as meeting location)

*[registration forms and additional information will be provided soon]*

#### RELATED EVENT:

##### **14th Open Forum for Metadata Registries (OFMR2011)**

12–13 May, Kona, Hawaii, USA – Hosted by INCITS & NCI  
(same as meeting location)  
<http://www.metadataopenforum2011.org>

## MEETING SCHEDULE

### Monday 16<sup>th</sup> May – Friday 20<sup>th</sup> May 2011

Monday 16 May      SC32 Opening Plenary      10:00 am – adjournment  
WG1 (to convene following adjournment of plenary)  
WG2 (to convene following adjournment of plenary)  
WG3 (to convene following adjournment of plenary)  
WG4 (to convene following adjournment of plenary)

Tuesday 17 May      WG1 9:00 am – 5:00 pm  
WG2 9:00 am – 5:00 pm  
WG3 9:00 am – 5:00 pm  
WG4 9:00 am – 5:00 pm  
  
Social Event 7:00 pm – 10:00 pm

Wednesday 18 May      WG1 9:00 am – 5:00 pm  
WG2 9:00 am – 5:00 pm  
WG3 9:00 am – 5:00 pm  
WG4 9:00 am – 5:00 pm

Thursday 19 May      WG1 9:00 am – 5:00 pm  
WG2 9:00 am – 5:00 pm  
WG3 9:00 am – 5:00 pm  
WG4 9:00 am – 5:00 pm

Friday 20 May      SC32 Closing Plenary      10:00 am – 5:00 pm  
WG1 (if needed – until 5:00 pm)  
WG2 (if needed – until 5:00 pm)  
WG3 (if needed – until 5:00 pm)  
WG4 (if needed – until 5:00 pm)

### Prior Week—Monday 9<sup>th</sup> May – Friday 13<sup>th</sup> May 2011

Monday 9 May      WG2 9:00 am – 5:00 pm  
WG3 9:00 am – 5:00 pm

Tuesday 10 May      WG2 9:00 am – 5:00 pm  
WG3 9:00 am – 5:00 pm

Wednesday 11 May      WG2 9:00 am – 5:00 pm  
WG3 9:00 am – 5:00 pm

Thursday 12 May      Open Forum for Metadata Registries  
WG3 9:00 am – 5:00 pm

Friday 13 May      Open Forum for Metadata Registries  
WG3 9:00 am – 5:00 pm



## VISA APPLICATION GUIDANCE FOR MEETINGS IN THE USA

Thank you for your interest in traveling to the U.S. to participate in a meeting. The U.S. visa application process is significantly different than the process in many other countries. The following guidance is intended for delegates planning to attend U.S.-hosted meetings to more clearly understand the process for application.

### Step One: Be informed

We urge you to carefully review all the information on procedures for non-immigrant visa application provided by the U.S. State Department. The following online location provides an official source of information about U.S. visa policy and procedures: [http://travel.state.gov/visa/visa\\_1750.html](http://travel.state.gov/visa/visa_1750.html)

Please follow all instructions provided on the website for your local U.S. Embassy or Consulate General website to avoid costly delays

U.S. visa policy permits citizens of certain countries to travel to the U.S. without a visa. For information about whether you may require a visa, please find such information at the following location online:

[http://travel.state.gov/visa/temp/without/without\\_1261.html](http://travel.state.gov/visa/temp/without/without_1261.html)

Please remember that your application must be submitted through the U.S. Embassy or Consulate General that has jurisdiction over your place of residence. The following is a link to the list of all U.S. Embassies and Consulates worldwide: <http://www.usembassy.gov/>

### Step Two: Apply Early

Due to potentially long wait times for a visa interview and possible requirements for additional processing, applicants are encouraged to begin the visa application process as early as possible – no less than 30 days and **ideally at least 90 days in advance of the intended travel**. Wait times for a visa interview can range from a few days to several months, depending on location and time of year.

Applicants who are engaged in certain sensitive scientific or technical fields may be subject to additional administrative processing procedures, which can add additional time to the visa application procedures, in some cases up to 120 days.

### Step Three: Be Prepared

Applicants for U.S. visas should come to the visa interview with a thorough understanding of their travel plans and logistics. They should bring their invitation letter, copies of meeting agendas, travel itineraries and other documents on official letterhead, as well as documentation to help demonstrate “strong ties” to their home country. For information on what constitutes “strong ties”, please see:

[http://travel.state.gov/visa/frvi/denials/denials\\_1361.html](http://travel.state.gov/visa/frvi/denials/denials_1361.html)

To obtain an invitation letter, please email the ANSI contact person listed below, providing the following information: name, organization, complete postal address, date of birth, passport number, email address, the meeting you are planning to attend, and the dates and location of the meeting.

### Step Four: Inform ANSI of Problems as Early as Possible

Should you encounter any problems in the visa application process, please contact the issuer of your invitation letter as soon as possible. While ANSI has no authority to influence consular decisions, it may be possible to provide guidance on additional steps that could be taken, or otherwise be of assistance.