

# ISO/IEC JTC 1/SC 32 N 0248

Date: 1999-04-14

REPLACES: --

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<b>DOCUMENT TYPE</b>	Meeting Agenda
<b>TITLE</b>	Notice and Draft Agenda for the Second (Seventh) Meeting of ISO/IEC JTC1/SC32/WG1
<b>SOURCE</b>	SC32/WG1 Secretariat
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**ISO/IEC JTC 1/  
SC32/WG 1**

**OPEN-EDI**

**TITLE** : Notice and Draft Agenda for the Second (Seventh) Meeting of ISO/IEC JTC1/SC32/WG1

**SOURCE** : SC32/WG1 Secretariat

**STATUS** : Draft

**ACTION** : For approval and to serve as organising document of the next meeting of SC32/WG1.

**NOTICE AND DRAFT AGENDA FOR THE FIRST (SIXTH) MEETING OF  
ISO/IEC JTC1/SC32/WG1  
(Business agreement semantic descriptive techniques)**

Date: 1999-05-25/27

Location: Kunibiki-Messe  
Matsue  
Japan  
(See SC32 N207)

**DRAFT AGENDA**

**Tuesday, May 25 - Thursday May 27 1999**

1. Opening of the meeting ( Tuesday, at 9.00)
2. Roll call of delegates
3. Adoption of the agenda (WG1 N103, this document)
4. Appointment of the drafting committee
5. Approval of the minutes of the first meeting of SC32/WG1 (Ottawa, Canada, September 1998, WG1 document N102)
6. SC32 discussions related to SC32/WG1

*SC32 had the first day of its plenary meeting on Monday, the 24th of May. It may be useful to take a look on the discussions of the meeting in the beginning of the WG session.*

7. Work structure of SC32/WG1
  - Terms of Reference
  - Work Items of SC32/WG1. Question on initiation of WI3
  - Discussion on work procedures and how the work could be carried out more effectively

*The TOR document (WG1 N95) was sent to the SC32 secretariat for ballot according to the resolution made in the first SC32 plenary. It is needed to take a look on the results of the ballot. It is also needed to go back to the discussions on initiation of WI3 (Open-edi Support Services) as well as getting the work more effective.*

8. Topics 14 and 15 (WG1 N098)

*Document N098 with a request for comments and contributions has also been distributed as SC32 document. Continuation of the work is partially dependable of the comments.*

9. Topic 16 (WG1 N099)

*Document N099 with a request for comments and contributions has also been distributed as SC32 document. Continuation of the work is partially dependable of the comments.*

10. Future meeting schedule

*Offers to host a meeting are welcome.*

11. Any other business

12. Document list update

13. Approval of resolutions

14. Close of the meeting (latest at 16.00 on Thursday, 27 May 1999).

N.B: There may be a need to organise a joint meeting with WG2 during the meeting days. All Wgs are also going to give a presentation of their activities in the tutorial meeting on Friday the 21st of May 1999. SC32 Plenary will be held on Monday the 24th (1st day) and Friday the 28th (2nd day).