

ISO/IEC JTC 1/SC 32  
Data Management Services

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Action Items of the 14 October 1997 JTC 1/SC 32 Organization Meeting

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**ISO/IEC JTC1/SC 32  
Data Management Services  
Secretariat: U.S.A. (ANSI)**

**Action Items of the  
14 October 1997 JTC 1/SC 32  
Organization Meeting**

1. Any currently scheduled meetings of the new SC 32 will take place as planned with any new meetings being authorized by the SC 32 Secretariat as needed.
2. SC 32 agreed to hold a planning/plenary meeting in Washington, DC during late February/early March. Bruce Bargmeyer volunteered to plan this meeting and organize the resources and logistical information. The first two days of the meeting will be a planning meeting to discuss the scope, organization and personnel of SC 32 followed by a one-day plenary meeting to approve resolutions for submission to JTC 1.
3. The SC 32 Secretariat was requested to send out the draft scope agreed to at the September 1997 JTC 1 Plenary Meeting (JTC 1 N 5815), as well as the scopes of the former SC 14, 30 and SC 21/WG 3 for review by SC 32 P-Members. This document will also request contributions from SC 32 P-members on a draft scope for review and discussion at the February/March 1998 SC 32 Planning/Plenary Meeting. The Secretariat was also requested to solicit contributions from SC 32 P-Members on a draft working group structure and to request that National Bodies consider volunteering for Conveners/Secretariat positions within this new structure. All of these contributions will be circulated to P-Members prior to the February/March 1998 SC 32 Planning/Plenary Meeting for review and subsequent discussion at the meeting.
4. The SC 32 Secretariat was requested to submit the "Proposed Action from the Seattle and Berkeley Workshops" to SC 32 for letter ballot to approve the proposal for a workshop on "Standards for Modelling and Metadata Registration" to be held in the second half of 1998. If approved, this request will be submitted to JTC 1 for final approval.
5. The group agreed that a plenary meeting would not be held in Brisbane, Australia in June/July 1998. A meeting will be held tentatively in September/October 1998. The exact dates and time will be discussed and agreed to at the February/March 1998 SC 32 Planning/Plenary Meeting.